

COLLEGE OF
ENGINEERING

RESPONSIBILITY
MAP

Deans

DEAN LEVI T. THOMPSON

ASSOCIATE DEAN
ACADEMIC AFFAIRS

Rachel Davidson, Professor of Civil and Environmental Engineering

Faculty Hiring
Faculty Development and Support Promotion and Tenure
Merit Review (Annual Appraisal Process) Pre- and Post-Tenure Reviews
Dual Career
Awards and Recognition
Retention (Includes Pre-Retention) Teaching and Pedagogy
Sabbatical Planning and Management Space Management (with ADRE, CFAO)

ASSOCIATE DEAN
GRADUATE & POST
GRADUATE EDUCATION

Jill Higginson, Professor of Mechanical Engineering and Biomedical Engineering

Recruitment
Financial Aid and Fellowship Support
Enrollment Management
Curriculum Development
Student Support Services
Liaison Activities
Partnerships
Certificate Programs
Cross-Disciplinary programs
College External Reporting
Coordination with Graduate College
Coordination of COE Efforts
Coordination of Graduate Policy Across Departments
Professional Engineering Outreach

ASSOCIATE DEAN
UNDERGRADUATE EDUCATION

Harry (Tripp) Shenton III

Recruitment
Financial Aid/Support
Enrollment Management
Advisement
Curriculum Development
Student Support Services
First-Year and College-Level Undergraduate Course Management Liaison Activities
Educational Assessment/Evaluation
Event Planning
Global Engineering Activities
K-12 Engineering

ASSOCIATE DEAN
RESEARCH & ENTREPRENEURSHIP

Mark Mirotnik, Professor of Electrical and Computer Engineering

Cost Share
Initiation Programs (Seed Grants)
Strategic Research Initiatives (Including Centers)
Research Administration (with CFAO) Entrepreneurship Programs and Activities
Research Collaborations
Research Liaison Activities
Intellectual Property
Research Partnerships & Funding
Conflicts of Interest
Startup Package Development
Core Facilities
Research Center/Institute Activities
Research Facilities (Allocation/Renovation)
External Relations and Partnerships
Convene Department Industry Liaison Group
Space Management (with ADAA, CFAO)



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*Office
of the
Dean*

ASSISTANT VICE PRESIDENT
*REGIONAL AND GLOBAL PROGRAMS
AND COLLEGE OF ENGINEERING*

Kristian (Kris) Graves

Major and Principal Gift Fundraising
Planned Giving
Corporate and Foundation Relations
Annual Giving
Alumni, friends, parents, faculty, and staff engagement
Donor stewardship

**CHIEF FINANCIAL &
ADMINISTRATIVE OFFICER**

Joseph Ryan

Financial Planning and Management
Human Resources
IT Operations
Space Allocation (with ADAA)
Business Intelligence (Data/Metrics/Analysis)
Academic Budget Planning
Procurement and Financial Processing
Policy Administration
Research Administration (with ADRE)
Facilities Management
Space Management (with ADAA, ADRE)

CHIEF OF STAFF/SENIOR ADVISOR

Rebecca Gregan

Dean Advisement
Meeting Preparation
Dean's Communications and Presentations
Dean's Project Tracking and Task Management
Operational Awareness
Stakeholder Feedback
Performance Improvement
Internal Communications
Special Projects

DIRECTOR OF COMMUNICATIONS

Stephanie Mabee

Publicity and External Communications
Advertising Campaigns
Email Marketing
Social Media Strategy
Marketing Strategy and Asset Development
Editorial and Publication Strategy and Development

CHIEF DIVERSITY ADVOCATE

Rachel Davidson

Diversity & Inclusion planning, programming,
communication, assessment
Coordination within the College
Coordination with the University

ASSISTANT TO THE DEAN

L. Sharisse Brewster (Tiya)

Office Management
Dean's Office Administrative Staff Supervision
Dean's Schedule and Agenda Preparation
Meeting Notes
Travel Coordination
Requests for Signature
Correspondence Composition
College Committee Coordination



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